



Membership Application Form

Optima Social Club is for all public sector staff of Optima B and associated sites.

The club holds a number of events during the year (usually one per month) such as Easter Morning Tea, Xmas in July, End of Financial Year drinks, a huge end-of-year Xmas party and plenty more!

Optima Social Club also runs a licensed bar in the Town Hall of Optima. It has a wide variety of drinks at reasonable prices and is open most Friday nights from 4.00pm.

I wish to apply to be a member of the Optima Social Club and agree to pay \$6 per fortnight as a membership subscription, or \$156 per year.

Full Name: _____

Preferred Name: _____

Signature
(please sign): _____

Date: _____

Division (or
Associate): _____

Associate of (if
associate) _____

Email: _____

Membership type

Employee membership (Government employee or contractor)

Associate membership (partner, external or other)

Membership subscription payment method (if on payroll – refer next page for instructions)

Direct deduction from my salary - \$6 per fortnight

Directly to the Social Club Bank Account (if not on payroll) - \$156 12 month pre-paid

If I pay \$6 per fortnight, in the event I attend any Social Club functions I agree to maintain my membership subscription for at least 6 months to cover the cost of functions involved.

If I pay \$156 per annum in advance and subsequently retire from the Social Club, I acknowledge that the unused portion of my subscription fee will be refunded (less the cost of any functions I have already attended).

Please print, sign (yes, a signature is required) and send to the Membership Officer:

Tim Hocking

tim.hocking@finance.wa.gov.au

Instructions for commencing fortnightly deductions in Ascender:

1. Log into Ascender.
2. Under 'My Pay' \ 'Payroll details' \ hit 'Deductions'.
3. Hit 'Add new Deduction record'.
4. In the 'Deduction' drop-down box, choose 'SCOPT - Social Club Optima'.
5. Enter a Deduction Amount of '6' (for \$6 per fortnight).
6. You can leave the 'Expires after Total Amount' box blank.
7. Enter a 'Start Date', being a Thursday pay day.
8. You can leave the 'End Date' and 'Reference' blank.
9. Hit 'Insert', and you should get a message along the lines of 'Success! Row inserted'.

Optima Social Club Bank Details:

BSB: 306-050

Account number: 0666289

Reference: First initial of First name plus last name and the word "Membership"

Committee use only			
<i>Paid date:</i>		<i>Receipt No:</i>	
<i>Period From:</i>		<i>Period End:</i>	
Salary deduction Start date date:			
Date submitted to committee:		Committee member proposing membership:	
Membership register noted:		Seconded by:	